

# The Gassaway Mansion

Since 1919



Filled with the exuberance and prosperity of the roaring 20's,  
The Gassaway Mansion is the perfect place for your wedding.  
Packages include the Mansion, catering, flowers and rental equipment.  
Let The Gassaway Group do the work and you enjoy the celebration!  
One mile from Main Street Greenville, The Gassaway Mansion is the largest  
house in the Upstate and is listed on The National Register of Historic Places.  
A grand mahogany staircase, Waterford crystal chandeliers, Italian tile and  
walls covered in mahogany and cherry woodwork, fill this stone castle structure that  
would impress even Cinderella. Call today to see if your date is available and make an  
appointment to visit the Mansion. After all, you're planning the  
wedding of your dreams!

**For more information visit:**

**[Gassawaymansion.com](http://Gassawaymansion.com)**

**or call (864)271-0188, TF 1-888-912-7469**

106 Dupont Drive, Greenville, SC 29607

# The Gassaway Mansion Packages

Includes Flowers, Catering, Rentals, and The Gassaway Mansion

Packages are based on 100 people, however, the house and property can accommodate several hundred

## Package 1, April-October

### Catering

Basic Hors d'oeuvres package for one hundred people.  
Basic menu includes: fruit, vegetables, beverage and your choice of 4 items from our menu.

### Flowers

(customized to your taste and color)

#### Ceremony Flowers (Front Porch)

Wreath for the front door

Railings on the front porch and side of house dec.

Wide archway decorated

Archway at end of walkway decorated

2 Bows for Mothers Chairs

#### Reception Flowers

Staircase decorated

Extra large fresh flower arrangement on food table

Large flower arrangement for fountain

Flowers to decorate the cake

Flowers to decorate the punch fountain

10 arrangements for the banquet tables

#### Personal flowers

Brides bouquet

3 bridesmaids bouquets

1 throw bouquet

2 mothers corsages

5 miscellaneous corsages

8 boutonnieres

#### Rental Equipment

180 chairs (100 for the ceremony and

80 for the reception)

10 large banquet tables

10 white cloths

Punch fountain

2-20X20 tents

1-20X40 tent

Easel for the bridal portrait

Guest book stand

Parking Attendant

(over 200 a 2nd attendant required)

#### The Facility

Rental of the Gassaway Mansion for six hours

**Total for all four services**

**\$5691.50+tax**



## Package 2, November-March

### Catering

Basic Hors d'oeuvres package for one hundred people.  
Basic menu includes: fruit, vegetables, beverage and your choice of 4 items from our menu.

### Flowers

(customized to your taste and color)

#### Ceremony Flowers (Music Room)

1-15 light Arch Candelabra Decorated

2-7 Light Candelabras Decorated

1-Unity

32-Mechanical Candles

2-Candlelighters

Two Bows for the Mothers chairs

Wreath for the front door

#### Reception Flowers

Staircase decorated

Extra large fresh flower arrangement on food table

Large flower arrangement for fountain

Flowers to decorate the cake

Flowers to decorate the punch fountain

10 arrangements for the banquet tables

#### Personal flowers

Brides bouquet

3 bridesmaids bouquets

1 throw bouquet

2 mothers corsages

5 miscellaneous corsages

8 boutonnieres

#### Rental Equipment

180 chairs (100 for the ceremony and

80 for the reception)

10 large banquet tables

10 white cloths

Punch fountain

Easel for the bridal portrait

Guest book stand

Parking Attendant

(over 200 a 2nd attendant required)

#### The Facility

Rental of the Gassaway Mansion for six hours

**Total for all four services**

**\$4778.50+tax**

-The services mentioned are exclusive to The Gassaway Mansion.

-Packages are based on 100, however,

house and property accommodates several hundred.

-Reception only packages also available.

## PACKAGE 3, PLATINUM PACKAGE!

AVAILABLE ON OUR WEBSITE

-A two mic sound system for the ceremony is available

for an additional charge of \$150.00

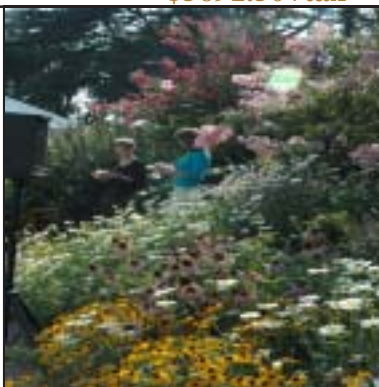
-Directing (Optional) and is available

for an additional fee of \$250.00

106 Dupont Drive, Greenville, S.C. 29607.

For an appointment: 1-864-271-0188, TF 1-888-912-7469

[www.gassawaymansion.com](http://www.gassawaymansion.com)



# Linda J's Catering Menu

## Hors D'oeuvre Receptions

- Fruit Sampler
- Vegetable Platter w/ dip
- Nuts, Mints and Punch

and

a choice of any four of these items....

- Meatballs in sauce
- Mini quiche
- Finger Sandwiches
- Mini Ham Bisquits
- Cheese Sampler Tray
- Cocktail Weiners in Sauce
- Croissant Sandwiches
- Seafood Dip w/ Salad Shrimp & Crackers
- Chili Beef Dip with Chips
- Mini Cheesecakes
- Chicken salad Pastry Shells
- Dessert Sampler
- Mini Baklava
- Assorted Pinwheels
- Canapes
- Frank in Blanket
- Hot Crab Dip w/ Cocktail Bread
- Stuffed Mushrooms
- Stuffed Tomatoes
- Chicken Fingers (add .50 per person)

**\$11.95 per person**

Additional items are \$1.75 each person  
(Meat carving station w/ Bread & Condiments  
add \$3.00 per person)

(Pasta Station \$2.75 per person)

(Mashed Potato Station \$3.00 per person)

(Large Shrimp w/ Cocktail Sauce \$3.00 per person)

(Chocolate Fountain with pretzels and marshmallows \$3.00pp.)

Prices include disposable plates and cups

.75 per person for glass plates and cups

.75 per person for coffee or tea

Cake cutting fee \$30.00

Minimum of 50 people

## Dinners

### Entrees (choose one)

- Barbecued Chicken Breast
- Lasagne
- Roast Beef w/ Mushroom Gravy
- Honey Glazed Ham
- Sliced Turkey Breast w/ Giblet Gravy
- Fried Chicken
- Shrimp w/ cocktail sauce (use as an appetizer)
- Honey Dijon Chicken
- Country Style Steak
- Chicken Tenders
- Southwestern Chicken
- Chicken Breast w/ Mushroom Gravy
- Pork Tenderloin
- Beef Tenderloin (add \$4.00 per person)

### Accompaniments (choose three)

- Green Beans Almondine
- Cream Corn
- Rice Pilaf
- Baked Potatoes
- Scalloped Potatoes
- New Potatoes
- Normandy Blend Carrots,  
Broccoli and Cauliflower)
- Macaroni and Cheese
- Mashed Potatoes & Gravy
- Potato Salad
- Baked Beans
- Tossed Salad
- Dressing & Gravy
- Fresh Fruit Tray
- Pineapple & Cheddar Casserole
- Green Bean Casserole
- Slaw
- Pasta Salad
- Sugar Snap Peas
- Broccoli w/Cheese Sauce
- Asparagus Vinaigrette
- Mixed Vegetable Casserole
- Potato Casserole
- Sweet Potato Casserole
- Squash Casserole

### Bread, coffee or tea

### Desserts (choose one)

- Chocolate Pound Cake
  - Cake Squares
  - Cobbler
  - Pies(Assortments)
  - Cheesecake(add .50 per person for cheesecake)
- If using a grooms cake or wedding cake an accompaniment item can be substituted for dessert.

**\$13.95 per person**

add \$2.00 for additional entrees

add \$1.00 per person for additional accompaniments

Nondisposable dinnerware included

Minimum of 50 people

# Floral Wedding Packages

**A breakdown of the floral packages on the Main Packages:**

## **The Issaqueena**

(Gassaway Mansion Music Room Wedding November-March)

- 1-15 Light Arch Candelabra Decorated
- 2-7 Light Candelabras Decorated
- 1-Unity Candelabra Decorated Staircase Decorated

Fresh Flower Arrangement for Reception Food Table  
Fresh Flowers for Cake Top & Around Base of Cake  
32 Mechanical Candles  
2 Candle Lighters

- Wedding Wreath for Front Door(Rented)
- 2-Bows for Mothers Chairs
- 10 Table Arrangements

Fresh Flower Arrangement for Large Fountain  
\$832.00

## **The Front Porch**

(at the Gassaway Mansion April-October)

Balcony

Wide Archway Decorated

Arch at end of walkway decorated

Wreath for Front Door

3 Railings Decorated

2 Small Railings Decorated

Staircase Decorated

Fresh Flower Arrangement on Food Table  
Cake Top & Flowers around bottom of cake  
Punch Fountain Decorated

10 Flower Arrangements for banquet tables  
2 bows for chairs

Fresh Flower arrangement for fountain  
\$980.00

**For Weddings held at the Church and reception only at**

**The Gassaway Mansion**

**The following floral packages can be traded out on the main package:**

## **The Chapel**

- 1-15 Light Candelabra Decorated
- 2-7 Light Candelabras Decorated
- 1-Unity Candelabra Decorated
- 4-Bows for Mothers Chairs
- 32 Mechanical Candles
- 2-Candle Lighters

\$252.00

## **The Sanctuary**

- 1-15 Light Arch Candelabra Decorated
- 4-7 Light Candelabras Decorated
- 4-Pew Markers with Candle & Flowers
- 1-Heart Candelabra Decorated
- 1-Unity Candelabra Decorated
- 4-Bows for Mothers Chairs
- 53 Mechanical Candles
- 2-Candle Lighters

\$528.00

## **Flowers for Reception Only**

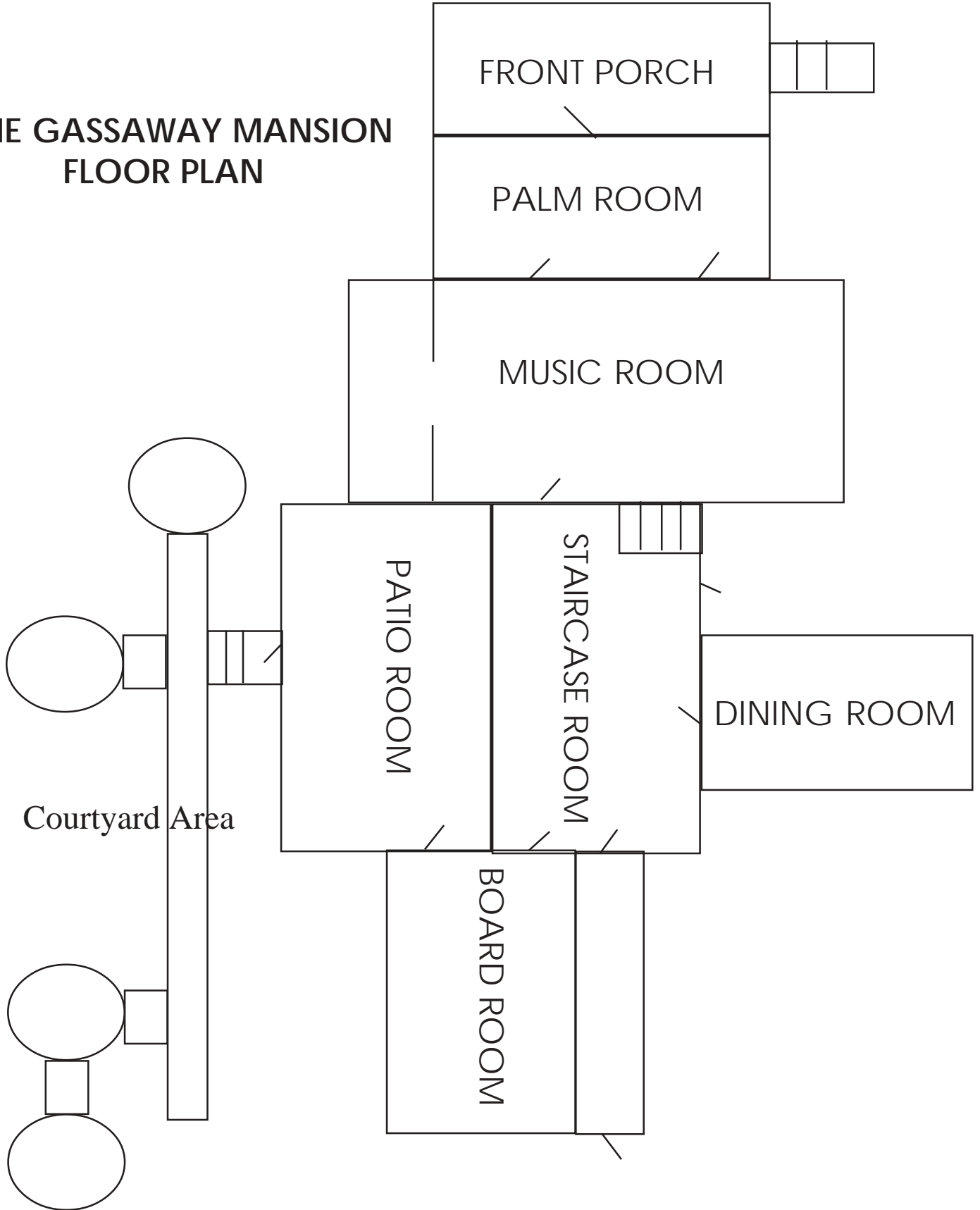
(at the Gassaway Mansion)

- Fresh Flowers for Food Table
- 10 Flower arrangements for Banquet Tables
- Door Wreath
- Bows on Topiaries
- Railings Decorated
- Railings at Side
- Staircase Decorated
- Cake Top & Around Cake
- Punch Fountain Decorated
- Fresh Flower Arrangement for Large Fountain

\$645.00

**The packages on this page can be traded out on the main “Gassaway Group Flower Ceremony Package” to accommodate weddings held at your church. The package already listed on “The Gassaway Group Flower Ceremony Package” is “The Front Porch Package” and “The Issaqueena”**

**THE GASSAWAY MANSION  
FLOOR PLAN**



# The Gassaway Mansion General Information

**Thank you for choosing The Gassaway Mansion for your event. Just a few reminders to help your event go smoothly:**

1. The Gassaway Group is four services that are exclusive to The Gassaway Mansion. Linda J's Catering, Designer Concepts (Flowers), Wheeler Rentals and The Gassaway Mansion. Thirty days after booking The Gassaway Mansion, the wedding will be planned with The Gassaway Group. Deposits will be made on the rest of the services and a payment schedule will be planned. (See payment schedule.) Outside services will be needed for photography, cake, music, attire. Directing can be provided by the Gassaway Group for an additional charge of \$250.00.
2. You will be given six hours total. Two hours before the wedding for dressing and photography, three hours for the actual event and the last hour for gathering the things that belong to you and making your final good-byes to your guest. D.J's and Bands turn off music at the end of the fifth hour. Each additional hour can be added for a charge of \$200.00 per hour.
3. No furniture, plants, musical instruments, art and /or decorations of any kind may be moved or shifted in any way. However, for the sake of a wedding ceremony, certain pieces of furniture will be moved as deemed necessary by The Gassaway Mansion staff.
4. Champagne and wine is permitted. Mixed drinks or beer is not permitted. The party using the Mansion is responsible for bringing , serving, and liability. The Gassaway Mansion is in no way responsible. Party must bring in necessary coolers, ice and cork screw etc.
5. No smoking in the house, however, sand pots are provided outside.
6. The Brides room is only for the bride, her mother and her attendants. If possible, it is best for the Mothers and attendants to come dressed for the wedding. Because the brides room is in our living quarters, friends and family are not permitted upstairs. Most Brides appreciate this rule. The Groom and groomsmen come dressed for the wedding. Absolutely no children are allowed upstairs due to railings and spindles that are not childproof. Flower girls and ring bearers must come dressed.
7. Rehearsals are free of charge, however, are subject to our bookings. Rehearsals can be scheduled one month prior to the event. In the case of a wedding scheduled on Friday evening and a different wedding scheduled on Saturday, both weddings can rehearse on Thursday within two hours of each other. All scheduling is subject to our bookings. For outdoor weddings, the house will remain locked.
8. Birdseed is not allowed due to potential danger, however, flower petals, bubbles, bells etc. may be used and only thrown outside. Silk flower petals and confetti may not be used.
9. Dance floor must be in the staircase room only. Bands, D.J.'s and all loud music must also be in the staircase room. This way the sound level will not be a problem for our neighbors.
10. When the Bride and Groom bid farewell, the event has ended.
11. Plates, forks and napkins , for the cake, must be provided by the customer.
12. Please have the cake delivered three hours before the wedding.
13. You may need amplification for a minister or singer on the front porch, but not for the Music Room.
14. All fresh flowers belong to the Bride and silk flowers used to decorate are rented.
15. **To make additions or changes to your orders, please contact Linda Terry 1-864-419-1317.**



# Gassaway Mansion's Brides Checklist:

- Wedding Gown
- Bridesmaids Dresses
- Flower Girl Dresses
- Mother of the Bride and Groom
- Shoes
- Jewelry
- Veil
- Garter

- Grooms Tuxedo Attire
- Groomsmen Tuxedos
- Fathers Tuxedos
- Ring Bearer

- Officiant
- Marriage License

- Photographer
- Bridal Portrait
- Videographer

- Cake
- Cake Napkins
- Toasting Flutes
- Cake Knife
- Forks for the cake
- Plates for the cake

- Ceremony Music
- Reception Music

- Invitations
- Programs

- Champagne and Wine
- Coolers for the Champagne
- Ice for the coolers
- Cork screw

- Bubbles
- Favors for the Guest
- Disposable Cameras

- To go basket for the  
Bride and Groom

- Guest Book
- Pin for the Guest Book
- Basket or container for cards

- Decorating Car kit

If Desire:

- Transportation  
(Horse and Carriage or Limo)
- Ice Sculpture
- Picture for guest to sign
- Pictures (Engagement Picture)

Ask others to help you with

- Serving champagne & wine
- Getting your gifts after the wedding
- Getting your belongings after the reception
- Getting your cake and food leftovers
- Getting the fresh flowers

**We do the rest!**

# Event Contract

The Gassaway Mansion  
106 Dupont Drive  
Greenville, S.C. 29607  
1-(864) 271-0188  
TF 1-888-912-7469

Today's Date \_\_\_\_\_

and

Reserved by \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of the Event \_\_\_\_\_  
Hours \_\_\_\_\_ Until \_\_\_\_\_  
Actual time of the Wedding \_\_\_\_\_

Home Phone \_\_\_\_\_  
Work Phone \_\_\_\_\_  
Cell \_\_\_\_\_  
Email \_\_\_\_\_

Total Due to The Gassaway Mansion

\_\_\_\_\_   
Deposit \_\_\_\_\_  
Balance \_\_\_\_\_

- The Price of facility is \$1895.00 for the following rooms: The Palm Room, The Music Room, The Patio Room, The Staircase Room The Dining Room and the grounds.
- Six hours are given: 1 1/2 hours prior to the event for photography etc, 4 hours for the actual event and the last half hour for gathering the items that belong to you etc.
- An additional sheet of General Information will be given and a payment schedule will be arranged. The Planning Appointment with the Gassaway Group must be within one month after the booking date on this contract.
- A non-refundable deposit of \$250.00 is required to reserve the house. All funds received will be received only in the Brides name.
- Cancellation Policy-**All payments and deposits are non-refundable** and credit will not be given. This contract represents the purchase of a specific date at this venue and cannot be replaced. A cancellation must be in writing by the Bride. Payments that are 30 days past due will result in wedding date placed back on the market unless other arrangements are made.
- The Gassaway Group is not responsible for Act of God, loss of utilities, liability or any act beyond their control.
- The Following services: Catering, Flowers and Rental Equipment are provided only by The Gassaway Group at The Gassaway Mansion. Payment made to one member of The Gassaway Group cannot be transferred to another.

I, understand and agree with the General Information sheet, the payment schedule sheet and this contract:

Bride \_\_\_\_\_ Date \_\_\_\_\_

Gassaway Group \_\_\_\_\_ Date \_\_\_\_\_